**Money Receipt and Tally Sheet**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Activity/Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CASH Qty. Amount**

**$100s** \_\_\_\_ **$** \_\_\_\_\_\_\_\_\_\_\_.00

**$50s**  \_\_\_\_ **$** \_\_\_\_\_\_\_\_\_\_\_.00

**$20s**  \_\_\_\_ **$** \_\_\_\_\_\_\_\_\_\_\_.00

**$10s** \_\_\_\_ **$** \_\_\_\_\_\_\_\_\_\_\_.00

**$5s** \_\_\_\_ **$** \_\_\_\_\_\_\_\_\_\_\_.00

**$1s** \_\_\_\_ **$** \_\_\_\_\_\_\_\_\_\_\_.00 **Total Cash:** ­ **$**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.00

**COINS Amount**

**Quarters $** \_\_\_\_\_\_\_\_\_\_\_.\_\_\_\_\_

**Dimes $** \_\_\_\_\_\_\_\_\_\_\_.\_\_\_\_\_

**Nickels $** \_\_\_\_\_\_\_\_\_\_\_.\_\_\_\_\_

**Pennies $** \_\_\_\_\_\_\_\_\_\_\_.\_\_\_\_\_ **Total Coins: $** ­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CHECKS**

**Qty:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Total Checks: $** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **TOTAL DEPOSIT: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Counted By: *(Two people always have to count the money.)***

Print Name and Sign:

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Complete deposit slip and put money and deposit slip in an envelope and place in the night drop at GBC Bank (160th and Aurora) or give to Treasurer within 72 hours of receipt.*

*Attach yellow copy of deposit slip to this sheet and leave this sheet in the Treasurer’s Box.*

**Date Received by Treasurer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Treasurer’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**